

**DEVELOPMENTAL SERVICES
OF FRANKLIN COUNTY, INC.**

Date: May 7, 2019

Time: 6:00 p.m.

Place: Administrative Building

Board Present: Ms. Barbara Laberer, Mr. David Whitlock, Ms. Toni Randall, Ms. Sue Wilmesher, Ms. Lyn Havin

Staff Present: Ms. Darleen Hainline, Ms. Grace Garlock, Mr. Tom Beck, Mr. Dennis Kramme, Ms. Sally LaVigne

Guest: Ms. Becky Chandler

Ms. Barbara Laberer, Chairperson, opened the meeting.

Minutes

MOTION was made by Mr. David Whitlock, seconded by Ms. Sue Wilmesher, to accept the April 2, 2019 regular session board minutes. Motion carried (4-0).

Treasurer's Report and Finance Committee – Ms. Darleen Hainline presented March 2019 financial reports. Discussion was held on a checking account offered by The Bank of Franklin County to non-profits. The “Give Back Checking” account earns 2% interest.

MOTION was made by Mr. David Whitlock, seconded by Ms. Lyn Havin, to open a “Give Back Checking” account with same signing authority as the United Bank of Union accounts. Motion carried (4-0).

MOTION was made by Ms. Lyn Havin, seconded by Ms. Sue Wilmesher, to accept the March 2019 financial reports as presented. Motion carried (4-0).

Executive Director's Report – Ms. Darleen Hainline stated the Early Intervention Program earnings have decreased due to change in staff. The third quarter report was presented for the agency. Program outcomes and goals changes are being considered for the Behavior Support Program. Ms. Hainline reviewed the annual Satisfaction Survey. Ideas on recruiting employees were discussed.

Public Comments – Ms. Becky Chandler stated how well her son is doing in his new home and his increase in independence.

Program Reports –Behavior Support Director, Ms. Sally LaVigne, stated the program is serving 39 individuals, has opened a second social skills class, and began a Circles curriculum on relationships. The program has received 5 referrals for the Life Ops program and will add another class of 4 on Fridays. Two staff have completed training and will be taking their Registered Behavior Technician exam in June.

Community Relations Report –Mr. Dennis Kramme presented an update on April activities and upcoming events. The Wizard of Oz will be the theme for our annual trivia night and ABILITY will participate in the Town & Country Parade again this year.

Old Business – None

New Business – Retirement Plan Audit- a request for bids was placed in the Missourian for the 2018 annual audit. No new responses were received however the last year of the three-year agreement with Hochschild Bloom and Company previously approved by the board is valid.

MOTION was made by Mr. David Whitlock, seconded by Ms. Lyn Havin, to accept the fixed fee of \$4,800 for the 2018 retirement plan audit from Hochschild Bloom and Company as presented. Motion carried (4-0).

Ms. Toni Randall spoke regarding Mental Health First Aide.

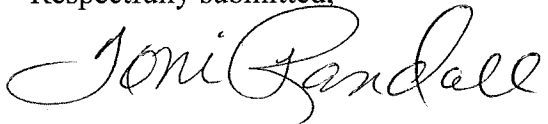
Ms. Lyn Havin distributed ABILITY wine glasses.

Items for Next Meeting – None

MOTION to adjourn was made by Mr. David Whitlock, seconded by Ms. Toni Randall. Motion carried (4-0).

Meeting adjourned.

Respectfully submitted,



Ms. Toni Randall

Recorded by,



Ms. Grace Garlock

ATTACHMENTS

April 2019 Regular Board Meeting Minutes

Financial Statements

ABILITY Community Relations Report