

**DEVELOPMENTAL SERVICES
OF FRANKLIN COUNTY, INC.**

Date: January 8, 2019
Time: 6:00 p.m.
Place: Administrative Building

Board Present: Ms. Barbara Laberer, Ms. Lyn Havin, Ms. Toni Randall, Mr. David Whitlock

Board Absent: Ms. Sue Wilmesher

Staff Present: Ms. Darleen Hainline, Ms. Teresa Barylski, Ms. Anne Lieber, Ms. Grace Garlock, Ms. Clara Wilson, Mr. Larry Ley, Mr. Dennis Kramme, Mr. Tom Beck

Guest: Ms. Becky Chandler

Ms. Barbara Laberer, Chairperson, opened the meeting.

Minutes

MOTION was made by Mr. David Whitlock, seconded by Ms. Lyn Havin, to accept the December 2018 regular board minutes. Motion carried (3-0).

Treasurer's Report and Finance Committee – Mr. Larry Ley, Director of Finance, presented November 2018 financial reports.

MOTION was made by Ms. Toni Randall, seconded by Ms. Lyn Havin, to accept the November 2018 financial reports. Motion carried (3-0).

Executive Director's Report – Ms. Darleen Hainline introduced Ms. Becky Chandler. Voters passed a new minimum wage increase program. Effective January 1, 2019 the minimum wage rate increases by \$0.75 which is expected to increase our payroll expenses by approximately \$11,000.

The new Park Hill Apartments budget was submitted to HUD before the federal government shutdown on December 22 however we cannot confirm that everything was approved prior to the shutdown. HUD payments will continue to be processed however without an approved budget we are unsure whether Park Hill will receive payments. The finances will be monitored closely and send updates as needed.

A “bring your dog to work day” was discussed. All agree, and plans will discussed at the next program directors meeting.

Public Comments – Ms. Chandler complimented staff with welcoming her son in placement at Park Hill. She is happy with the services received.

Program Reports – Support Services Director, Ms. Grace Garlock, presented second quarter outcomes. We have a female opening in Union, male opening in Washington and an opening in Sullivan which can be male or female. The residential program is serving a total of 34 individuals, the transportation program is serving 29 individuals, and the personal assistance/individual skills development program is serving 40 individuals. The recreation program continues to hold at least one activity and SOMO event per month this quarter.

January 2019

The program had one management change this quarter. One manager left employment and a new position was created to combine lead staff and management responsibilities.

Community Relations Report –Mr. Dennis Kramme presented an update on December activities and upcoming events. The year-end appeal raised approximately \$800, DaVita Dialysis donated \$950, and the American Legion Union donated \$100. The Missouri Foundation for Health has confirmed their approval of a donation however the amount is unknown at this time.

Ms. Havin presented details for the upcoming fundraising dinner at Boone Monument Farm on March 2, 2019.

Old Business –

The Certificate of Deposits were purchased as discussed at the December 2018 meeting.

Mr. Matt Wilson has scheduled interviews with several self-advocates and/or family members for our agency video on January 17th & 18th. A video will be ready for the March 2 fundraiser dinner.

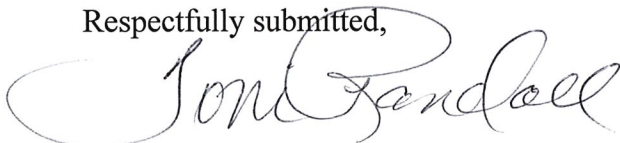
New Business – Ms. Barbara Laberer discussed sponsoring a cookie and hot chocolate booth for the Union Chamber of Commerce Christmas Parade in December.

Items for Next Meeting – None

MOTION to adjourn was made by Ms. Toni Randall, seconded by Ms. Lyn Havin. Motion carried (3-0).

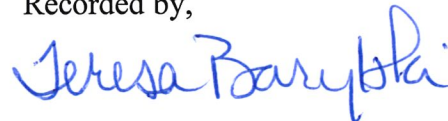
Meeting adjourned.

Respectfully submitted,



Ms. Toni Randall

Recorded by,



Ms. Teresa Barylski

ATTACHMENTS

December 2018 Regular Board Meeting Minutes
Financial Statements
ABiLITY Community Relations Report